



# RECORDS RETENTION AND DISPOSITION SCHEDULE

## Attorney General's Office. (agencywide)

Agency: Attorney General's Office		Division:	
ITEM NO.	RECORD SERIES	TITLE/DESCRIPTION (This Retention Schedule is approved on a space-available basis)	RETENTION PERIOD
1	82-278	<b>CLOSED CIVIL CASES</b> Files consist of closed civil cases of the state of Indiana with the Office of the Attorney General for the State. Disclosure of these records may be affected by IC 5-14-3-4(b)(2).	TRANSFER to the RECORDS CENTER after the case is closed, MARKING on box inventory: all high-profile suits against the State, suits that led to major statutory changes, and those that involved the executive branch of government, state hospitals and developmental centers, wrongful death in a state facility, or capital punishment.  TRANSFER to the INDIANA ARCHIVES for EVALUATION, SAMPLING or WEEDING pursuant to archival principles after an additional five (5) years in the RECORDS CENTER.